

## WHAT IS YOUR USERNAME?

Your username consists of your last name plus first letter of your first name and the last 3 numbers of your Temple College ID number.

Temple College ID# \_\_\_\_\_ : Username: \_\_\_\_\_

## CAMPUS COMPUTERS



Campus computers are for current students, faculty, and staff.

**Username:** last name + first initial + last 3 numbers of your student ID (*see example above*)

**Password:** Tcmmddyyyy

(Passwords are case sensitive, mmmddyyyy is your date of birth)

## MICROSOFT OFFICE 365 STUDENT EMAIL



[templejc.edu/email](http://templejc.edu/email) or  
[login.microsoftonline.com](http://login.microsoftonline.com)

**Email address:** username@stu.templejc.edu

**Password:** Tcmmddyyyy

(Passwords are case sensitive, mmmddyyyy is your date of birth)

- Student email accounts are created within 5-business days of registering for a course.
- Once your student email account has been created, this is the **ONLY** email account that will be used by campus personnel to notify you of important campus information and events.
- **New students:** Until you are notified your student email account has been created, continue to check your personal email on file with your application.
- TC email can be accessed from any computer with an Internet connection both on and off campus.

## D2L: DESIRE2LEARN



[templejc.desire21earn.com](http://templejc.desire21earn.com)

Desire2Learn provides students access to their Internet, hybrid and web-enhanced courses.

**Username:** last name + first initial + last 3 numbers of your student ID (*see example above*)

**Password:** Same as username for first log in

- The first time you log in, you will be prompted to change your password.
- Passwords are case sensitive and need to be a minimum of 8 characters in length and include both letters and numbers.

## SELF SERVICE: STUDENT INFORMATION PORTAL



[templejc.edu/self-service](http://templejc.edu/self-service)

Self Service provides access to your student records, including grades, unofficial transcripts, financial aid awards, class registration, and more!

**Username:** last name + first initial + last 3 numbers of your student ID (*see example above*)

**Password:** mmmddyy

- The first time you log in, you will be required to change your password.
- The new password must contain between 6 and 9 characters, include both letters and numbers, and be different than your username, date of birth or previous password.

## NEED HELP??

**Assistance with D2L and online classes?** Contact the Education Technologies and Online Services department - WTC Room 535 or 254-298-8388/8319

**Assistance with TC email and TConnect?** Contact the Help Desk - [helpdesk@templejc.edu](mailto:helpdesk@templejc.edu) or 254-298-8450